

**New Jersey Public Employment Relations Commission**  
**POLICE AND FIRE**  
**COLLECTIVE NEGOTIATIONS AGREEMENT SUMMARY FORM**

Line #

**SECTION I: Parties and Term of Contracts**

1	Public Employer:	Township of Manalapan	County:	Monmouth
2	Employee Organization:	SOA	Number of Employees in Unit:	
3	Base Year Contract Term:	1/1/2012-12/31/2015		
4	New Contract Term:	1/1/2016 - 12/31/2019		

**SECTION II: Type of Contract Settlement (please check only one)**

5	<input checked="" type="checkbox"/>	Contract settled without neutral assistance
6	<input type="checkbox"/>	Contract settled with assistance of mediator
7	<input type="checkbox"/>	Contract settled with assistance of fact-finder
8	<input type="checkbox"/>	Contract settled in Interest Arbitration
9	If contract was settled in Interest Arbitration, did the Arbitrator issue an Award?	

Yes

No

**SECTION III: Base Salary Calculation**

The "base year" refers to the final year of the expiring or expired agreement.

N.J.S.A. 34:13A-16.7(a) defines base salary as follows: "'Base salary' means the salary provided pursuant to a salary guide or table and any amount provided pursuant to a salary increment, including any amount for longevity or length of service. It shall also include any other item agreed to by the parties, or any other item that was included in the base salary as understood by the parties in the prior contract. Base salary shall not include non-salary economic issues, pension and health and medical insurance costs."

10	Salary Costs in base year	\$ 1,798,860
11	Longevity Costs in base year	\$ 134,214
12	Other base year salary costs	
	Clothing Allowance	\$ 19,500
	Medical Waiver	\$ 12,757
		\$
		\$
		\$
		\$
	Sum of "Other" Costs Listed in Line 12.	\$ 32,257
13	Total Base Salary Cost: (sum of lines 10, 11, 12):	\$ 1,965,331

**SECTION IV: Increase in Base Salary Cost (for each year of New CNA)**

14 Total Base Salary Cost from Line 13: \$ 1,965,331

	<b>Increases</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>	<b>Year 6</b>
15	Effective Date (month/day/year)	1/1/2016	1/1/2017	1/1/2018	1/1/2019		
16	Cost of Salary Increments (\$)	66,295	32,955	32,794	43,893		
17	Salary Increase Above Increments (\$)	0	0	0	0		
18	Longevity Increase (\$)	8,503	10,162	6,631	2,214		
19	Total Increased Cost for "Other" Items (\$)	6,643	0	0	0		
20	Total Increase (\$) (sum of lines 16-19)	81,441	43,117	39,425	46,107		

**SECTION V: Average Increase Over Term of New CNA**

21	Dollar Increase Over Life of Contract	\$ 210,089	[Take sum of all amounts listed on Line 20 above]
22	Percentage Increase Over Life of Contract	10.69	% [Divide amount on Line 21 by amount on Line 14]
23	Average Percentage Increase Per Year	2.67	% [Divide percentage on Line 22 by number of years of the contract]

**SECTION VI: Other Economic Items Outside Base Salary and Increases****←Increases→**

24	Item Description	Base Year Cost (\$)	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
	Clothing Allowance	19,500	0	0	0	0		
	Medical Waiver	12,757	6,643	0	0	0		
25	Totals (\$):	32,257	6,643	0	0	0		

**SECTION VII: Medical Costs**

	Insurance Costs	Base Year	Year 1
26	Health Plan Cost	\$ 225,370	\$ 221,866
27	Prescription Plan Cost	\$ 0	\$ 0
28	Dental Plan Cost	\$ 18,179	\$ 17,218
29	Vision Plan Cost	\$ 0	\$ 0
30	Total Cost of Insurance	\$ 243,550	\$ 239,084

**SECTION VII: Medical Costs (continued)**

31	Employee Insurance Contributions	\$ 78,880	\$ 77,633
32	Contributions as % of Total Insurance Cost	32.39 %	32.47 %

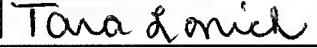
33 Identify any insurance changes that were included in this CNA.

**SECTION VIII: Certification and Signature**

34 The undersigned certifies that the foregoing figures are true:

Print Name: Tara Lovrich

Position/TITLE: Township Administrator

Signature: 

Date: 10-05-2017

Send this completed and signed form along with an electronic copy of the contract and the signed certification form to: [contracts@perc.state.nj.us](mailto:contracts@perc.state.nj.us)

NJ Public Employment Relations Commission

Conciliation and Arbitration

PO Box 429

Trenton, NJ 08625

Phone: 609-292-9898

Revised 8/2016